

EXHIBIT EQUIPMENT RENTAL FORM

THE CARLSON CENTER | 2010 2ND AVENUE | FAIRBANKS, AK 99701
 P: 907-451-7800 | F: 907-451-1195 | CARLSONADMIN@FNSB.US | WWW.CARLSON-CENTER.COM



Show or Event Name: 2019 Outdoor Show

Booth # & Company Name: _____

Contact Name: _____

Phone: _____

Email: _____

| Qty. | Additional Item Description | Price (Day before show) | Price (Day of Show) | Sub Total |
|---|--|---|------------------------------|-----------|
| | 6' x 30" Skirted Table | \$15.00 / ea. | \$22.50 / ea. | |
| | 6' x 18" Skirted Table | \$15.00 / ea. | \$22.50 / ea. | |
| | 8' x 30" Skirted Table <i>Limited quantities available; First come, First Served</i> | \$15.00 / ea. | \$22.50 / ea. | |
| | High Top / Bistro Table | \$15.00 / ea. | \$22.50 / ea. | |
| | Extension Cord | \$10.00 / ea. | \$12.50 / ea. | |
| | Table Skirts | \$7.00 / ea. | \$10.50 / ea. | |
| | Table Cloth | \$5.00 / ea. | \$7.50 / ea. | |
| | Fire Extinguisher <i>Required at every vendor booth</i> | \$20.00 / ea. | \$30.00 / ea. | |
| | Additional Chairs <i>Two come with booth space</i> | \$3.00 / ea. | \$4.50 / ea. | |
| | Phone Line <i>*Must be ordered 3 weeks in advance; an additional charge of \$300 will be applied to phone line orders with less than 3 weeks' notice</i> | \$225.00 / ea. | Not available on day of show | |
| | 8' high x 8' long Additional Back Drape | \$20.00 / ea. | \$30.00 / ea. | |
| | 8' Pole and 10' Crossbar | \$25.00 / ea. | \$37.50 / ea. | |
| | DSL Line <i>*Must be ordered 3 weeks in advance; an additional charge of \$300 will be applied to DSL orders with less than 3 weeks' notice</i> | \$275.00 / ea. | Not available on day of show | |
| | 220v Electrical <i>Must be ordered 1 week in advance</i> | \$150.00 / ea. | \$225.00 / ea. | |
| | Sign Hanging from Arena Ceiling | \$175.00 / ea. | \$262.50 / ea. | |
| | Water by the Gallon | \$0.25 / gal. | \$0.40 / gal. | |
| | Motorhome Plug – In, Rear Lot | \$75.00 / ea. | \$112.50 / ea. | |
| Additional Fees: (These fees will be added at the managements discretion) | | -Forklift Usage: \$250.00 -Late Move-Out: \$250.00 -Additional Cleaning Fee: \$150.00 -Excessive Debris Removal: \$20.00 min | | |

PAYMENT IN FULL IS REQUIRED BEFORE ITEMS WILL BE DELIVERED **Total Price:** _____

OFFICE USE ONLY Auth. Code _____ PAID IN FULL _____ DATE _____ ITEMS DELIVERED _____ INITIAL _____

TERMS AND CONDITIONS: *There are no refunds for phone or DSL lines. All equipment is subject to availability. Payment in full is required before processing. At this time we are not able to invoice after the Show. **We will not accept call-in orders;** we must receive them via e-mail or fax, or written on this form. E-mail: carlsonadmin@fnsb.us or fax: 907-451-1195 **** An additional 3.8% will be added to charges paid for by credit or debit card*****

Method of Payment: Visa: _____ Master Card: _____ Cash: _____ Check #: _____

Cardholder Name: _____ Amt. to Charge: _____

Card Number: _____

Exp. Date: _____ CV Code: _____ Billing Zip: _____

Signature of Authorization: _____ Date: _____